

# FCUCC Board Meeting Minutes

## November 12, 2023

FIRST CONGREGATIONAL UNITED CHURCH OF CHRIST OF ASHEVILLE



Board Members: Chris Cain, Larry Burke, Peggy Grant, Maggie Thomas, Carol Austin-Janssen, Joanne Roudebush, and Chris Nealis, and other participants: Rev. Derryberry

**FCUCC's mission is to**

1. **Embody a forward-thinking, courageous, and diverse Christian community.**
2. **Follow the ways of Jesus the Christ as a grace-filled, spiritual congregation.**
3. **Practice affirming and radical hospitality.**
4. **Engage our local and global community with acts of love, mercy, peace, and justice.**

**FCUCC's vision is to be an embracing community, public sanctuary, and prophetic Christian voice.**

**Moderator: Chris Cain**

**Start Time: 12:30 PM**

**Location: Room 204 at FCUCC**

**Note Taker: Kathleen Carter**

**Agenda:**

**12:30 Welcome & Facilitation – Chris Cain**

The meeting was called to order at 12:30. The following were in attendance: Chris Cain, Larry Burke, Peggy Grant, Carol Austin-Janssen, Joanne Roudebush, Chris Nealis, Rev. Derryberry.

**12:35 Devotion – Larry**

**Consent Agenda (if a report is provided)**

**12:40 Approval of Minutes from Oct 8, 2023**

Verbally approved unanimously.

**12:45 Pastoral Report**

**12:50 Plans and Proposals for Ministries calendar sheet**

It would be useful to have a column to indicate which of the church's objectives each event addresses. Chris N will suggest the idea to the ministry teams at their Monday meeting.

**12:55 EOM October Financial Report**

**1:00 Personnel Committee Report**

**1:05 October Building and Grounds Report**

**Discussion Agenda**

**1:20 What is the information on pricing for next audit? Joanne**

Joanne, with Chris C's aid, will get more information.

**1:30 Look at Safe Conduct Policy posted online – still needs edits on pages 9 and 13**

*See 2:00 entry below.*

**1:40 Security Team Revamp Discussion**

This topic was moved to the Building & Grounds Committee for discussion and finalizing in April. Did this get any traction?

A call for volunteers was made, but there were no volunteers.

Need to announce in church again that we need volunteers, and need to clarify what the volunteers are committing to. We have tools for training, just need someone to train.

Joanne will write an article for the newsletter.

Chris N will mention at the ministry team meeting.

### **1:50 Final Updated Finance Policy (Dropbox) – Joanne**

The final updated Finance Policy, including forms, is now available on the church website.

### **1:55 Behavioral Covenant – update: What support can we provide Carol and her team?**

Carol provided draft IV of the Behavioral Covenant. It will be on the Board agenda for discussion in December.

The objective is not to make this a policy; the congregation needs to be invested in it.

Will introduce this to people mid-January.

Before that, put a few announcements in the newsletter, saying: This is the team. The Covenant has been called for by members of the congregation. Will address at congregational conversation in February.

### **2:00 Safe Conduct Policy and Procedure Training edits**

Chris C will send the current version to Kathleen C.

Kathleen C will send a clean copy so the Board can vote.

After approval, might want to create a stand-alone doc for parents.

### **2:05 Rental Policy and Procedure – Larry**

The document needs to be more specific. Larry will provide a new draft for the December Board meeting.

May need a policy about how we calculate rents.

### **2:15 What did the insurance say about the revised travel form for FCUCC and 21 years of age? – Joanne**

According to the church's insurance policy, 18 and over is considered adult.

Chris C will contact Andrew to update the Medical Release form – don't need another vote.

**2:20 As the committee discusses nominations with church members, are there particular future needs of the Board we may want to emphasize?**

The terms of two Board members are expiring: Chris N and Maggie.

A new Treasurer will be needed at the end of 2024, and the Treasurer must be a Board member. Eric Barbour, now on the Finance Committee, should be a nominee, so that as a Board member he would be eligible to become the next Treasurer.

A new Moderator will be needed at the end of 2024, so it would be ideal to have nominees who might step into that position after a year: organizational skills, leadership skills, and good people skills.

It would be good to have newer members or younger people as nominees.

Chris C will advise the Nominating Committee of these needs.

**2:30 Kathleen's Updated Job Description (Dropbox)**

After review of the current job description, the Board approved the Personnel Committee's salary recommendation for the Administrative/Ministry Coordinator (final title to be determined) for 2024.

**2:40 Behavioral Covenant updates and prep for Feb's congregational conversation (Dropbox) – Carol**

*See 1:55 entry above.*

**2:50 Any other items?**

Chris C has moved all Board meeting information to the church's server, to be accessed via Teams.

Devotion next meeting: Joanne

Closing next meeting: Carol

**2:55 Closing Prayer and Adjourn: Peggy**

The meeting adjourned at 3:00.

Respectfully submitted,  
Kathleen Carter